

Club Three09 @ LLT Academy



2023-2024 Information Packet

Club Three09 is a fee based student care program designed and managed by LLT Academy. Our mission is to provide a structured, fun, and nurturing program for students that need care before and/or after school.

Hours of Operation

Club Three09 is open school days only.

Monday 2:00PM-6:00PM

Thursday-Friday 3:09PM-6:00PM

Three09 aftercare is closed on **all half days**

Morning Care is open daily from 6:30AM-7:30AM

Tampa drop-off must be before 7:15AM

South Bay drop-off must be before 7:30AM

Always refer to the LLT school calendar

Club Three09 parents and students will be notified of any changes to the Three09 calendar.



Three09 Afternoon Snacks

Students will receive 1-2 snack items daily. Students will have access to water but are advised to bring a water bottle for use during the school day and afterschool program.

Fees / Payments

A one time Annual Family Registration Fee is required each academic school year; this fee covers all students in the family.

Weekly fees are due **Friday** prior to the week of service. Additional fees will be assessed for late payments and pick-ups (please see below)

Club Three09 accepts payments through the ProCare (www.procaresoftware.com) parent portal or phone application.

The parent/guardian enrolling their student(s) to Club Three09 will be responsible for all payments while their child is attending Club Three09 Morning care or Aftercare.

Aftercare	
Annual Family Registration	\$50.00
Aftercare Weekly Fee Per Student	\$60.00
Family Discount 2nd & 3rd Student each	\$50.00
Morning Care	
Morning Care Weekly Fee Per Student	\$35.00
Family Discount 2nd & 3rd Child each	\$25.00
Morning Care Weekly Fee for After-care Student	\$25.00
Morning Care Family Discount 2nd & 3rd Child each Enrolled Aftercare Student	\$20.00
Fees (Late Pick-Up)	
Late Pick-Up	\$0.50 cents per 1 min starting at 6:00PM

Subject to change

Aftercare Program

Students will be divided into age appropriate groups depending on enrollment numbers. For example:

Grade Level Groups (Subject to change)

- K-1
- 2nd-3rd
- 4th-5th
- 6th
- 7th-8th

Each day will be scheduled for students and will consist of a variety of activities, including but not limited to:

- Snack
- Outside activities (group & free play)
- Arts & Crafts
- Movie Day (bi-weekly)
- Boardgames
- Field/Three09 events
- Technology



Morning Care Program

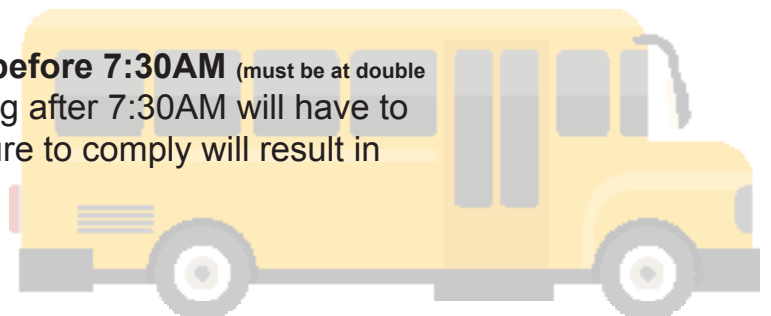
School days only 630AM-730AM

Open half days **in mornings**

Students are supervised until 7:30AM when they are dismissed to LLT faculty for the start of the school day. Students will not be provided a snack or breakfast, but are welcome to bring food items to eat in the cafeteria.

Tampa: All drop-offs should occur before 7:15AM due to potential carline interference. Vehicles arriving after 7:15AM will have to follow the normal car line procedures. Please, only drop students off via the carline – and not after 7:15AM. Failure to comply will result in dismissal from the morning program.

South Bay: All drop-offs should occur before 7:30AM (must be at double doors by 7:30, not arriving on campus). Vehicles arriving after 7:30AM will have to follow the normal carline procedures. Failure to comply will result in dismissal from the morning program.



Behavior

Club Three09 will use the Learn2Earn check system and ProCare messages for grades 3rd – 8th. Club Three09 will use ProCare Messages to communicate Kindergarten through 2nd grade concerns with families. Depending on the behavior/discipline issue, Club Three09 staff may revoke the right of the student to participate in activities for the day or use materials provided by the program at any time. Students may also be required to have silent snack time. Club Three09 reserves the right to dismiss a student from the program at any time at discretion of the Director.

Supervision

Students will be under the supervision of the program's staff members at all times. Students will only be released to those on the registration paperwork authorized for pick-up of student(s). Authorized persons must show ID and sign out the student using their PIN provided through ProCare. All staff members are fingerprinted and screened prior to employment.

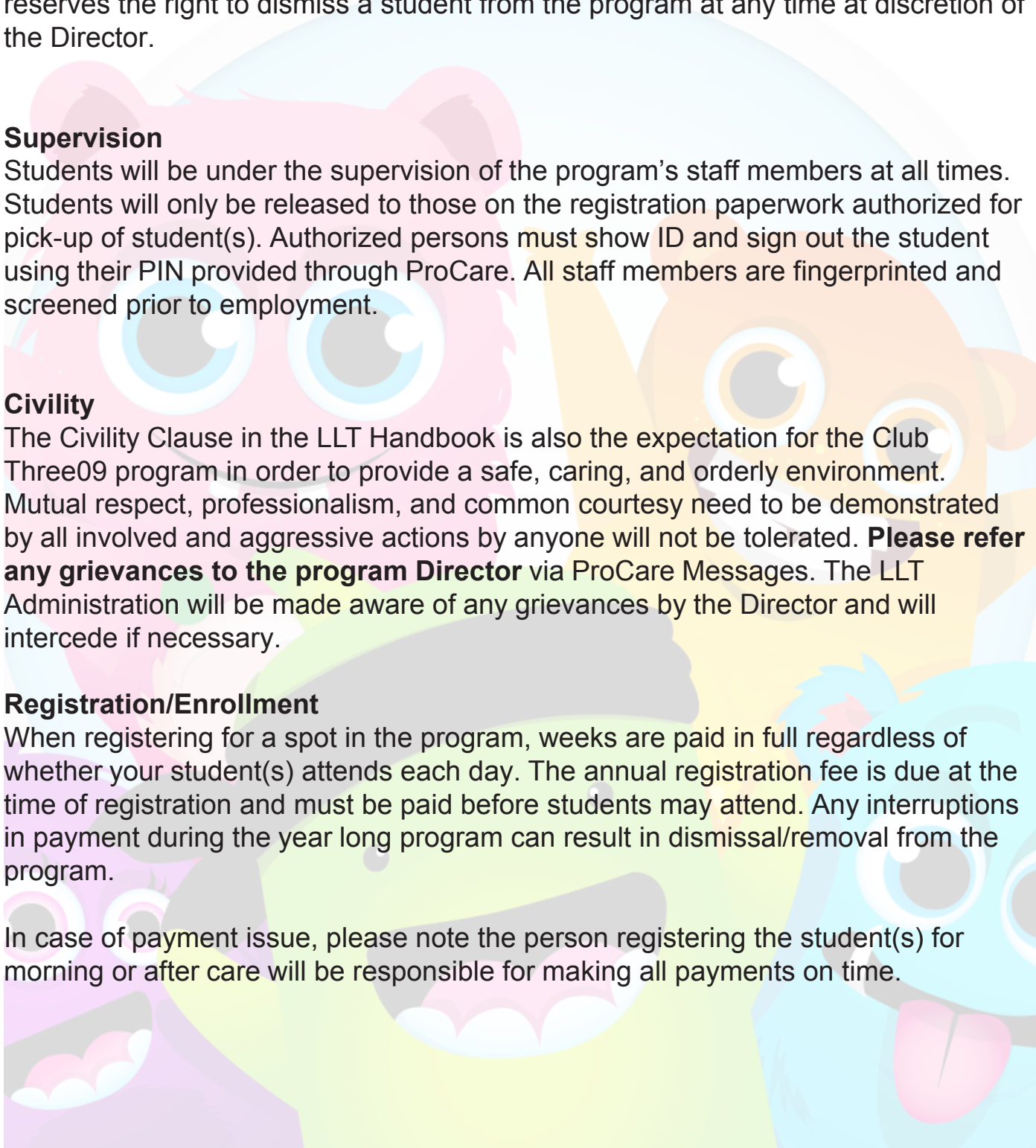
Civility

The Civility Clause in the LLT Handbook is also the expectation for the Club Three09 program in order to provide a safe, caring, and orderly environment. Mutual respect, professionalism, and common courtesy need to be demonstrated by all involved and aggressive actions by anyone will not be tolerated. **Please refer any grievances to the program Director** via ProCare Messages. The LLT Administration will be made aware of any grievances by the Director and will intercede if necessary.

Registration/Enrollment

When registering for a spot in the program, weeks are paid in full regardless of whether your student(s) attends each day. The annual registration fee is due at the time of registration and must be paid before students may attend. Any interruptions in payment during the year long program can result in dismissal/removal from the program.

In case of payment issue, please note the person registering the student(s) for morning or after care will be responsible for making all payments on time.



Registration

Please visit www.Three09LLT.com to register for LLT Academy Tampa or LLT Academy South Bay at your convenience!

For more questions, please e-mail the Director via the Contact Us form on our website.

ProCare Software

Club Three09 will be using the ProCare software for *all* program needs, including payments, sign in/out, incident reports, and communication.

After completing the registration through the Three09 website (www.Three09LLT.com), students will be "Enrolled" based on availability, and parents will receive an "Invite" to create their parent account for Procare.

There is no transaction fee for using ProCare.

Once registration is complete, it could be 1-3 business days before students are enrolled *if spots are available*. Students may not attend until Annual Registration and 1st Weeks payment has been completed.

Cash / Money Order

Club Three09 will ask that *all* families make weekly payments via the ProCare software.



**Thank you for your interest
in Club Three09!**

- Club Three09 Director